

Case Management Meeting Agenda

Thursday – March 1, 2007

I. Welcome/Introductions

II. Overview of Consumer-Directed Care Sub-Group Responsibilities

III. Discussion of Case Management Issues

- Educate Members on CDC Benefits
- Screen and Refer or Deny Members for CDC Program (refer member for training by ??)
- Assess Needs and Assist Member in Developing Care Plan to Meet Needs (including backup plans)
- Determine Cost Effectiveness
- Authorize CDC Services – include interim, traditional HCB services during CDC intake process
- Monitor and Evaluate Care Plan – are the member's goals being met or does plan need some changes?
- Reassess Member and Effectiveness/Member Satisfaction of CDC Participation

IV. Discussion of Program Contractor Requirements

- Training CM's about CDC
- Develop CDC Network
- Develop Rates and Standards for CDC Cost Effectiveness
- Manage Risk/Backup Responsibilities/Gap Reporting

V. Timelines/Goals/Objectives

VI. Future Meeting Dates

VII. Responsibilities for Next Meeting

Consumer Directed Care – Case Management Sub-Group

Date of Meeting: 3/01/2007

Minutes Prepared By: Pam McGarry

1. Purpose of Meeting

- Member Introductions
- Overview of Consumer Directed Care
- Discussion Topics for Consideration
- Define Goals and Objectives for Sub-Group
- Identify Items Needing Further Research
- Define Meeting Framework

2. Attendance at Meeting

Name	Company
April Charpiot, Lead	Consumer/Advocate
Wendy Berry	Pima Health Systems
Rae Vermeal	Pima Health Systems
Annabel Barrow	Cochise Health Systems
Maureen Giacomini	Cochise Health Systems
Pat Volle	DES/DDD
Curtis Garrett	AHCCCS
Gail Herbert	DIRECT Independent Living
Jennifer Campbell	SCAN
Ramona Figueroa	Cochise Health Systems
Dawn Weiss	Pinal/Gila Long Term Care
Carla Stegner	Pinal/Gila Long Term Care
Pam McGarry	Pinal/Gila Long Term Care

Absent: Frank Martinez and Carol Sanders, AHCCCS; Deb Morgan, Centene; Hal Myers, DES-Adult & Aging Services; Laura Holub, SCAN; Julianna Wagenvoord, Cochise Health Systems

3. Meeting Notes, Decisions, Issues

- Introductions – April Charpiot will be new lead for this sub-group. Minutes reviewed and approved. April provided an overview of the case manager's role in a CDC program for new group members. She feels the CM's role will not change significantly but identified the following issues:
 - Case Manager training on CDC philosophy and programs
 - Dealing with terminating consumer from CDC program and putting back into traditional system of service delivery.
 - Supervisory responsibilities of the consumer
- April explained that CDC is limited to attendant care at this point.

- April reviewed a handout of what the other sub-groups are working on and the direction they are taking. Discussion about DDD's CDC program and their representative stated he is willing to share information regarding their program (policies, procedures, financial information, etc.)
- Meeting Structure/Format
 - It was agreed that the next meeting will be held at 11:00 AM and that DIRECT is a location central to all participants. Thank you to DIRECT for agreeing to host these meetings. The next meeting is scheduled for 3/29/2007.

4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Develop a profile of a successful CDC member and use this a tool to help define the CM role	Dawn Weiss	2/22/2007	Done
Research the role of the CM in CDC programs and identify information to be given to other sub-group members	April Charpoit	2/22/2007	Ongoing
Obtain summary of the other sub-groups' issues and how their part of the CDC is shaping up	Pam McGarry	2/22/2007	Done – to be updated in flyer format

5. Next Meeting

<i>Date:</i>	<i>Thursday, 3/29/2007</i>	<i>Time:</i>	<i>11:00 AM</i>	<i>Location:</i>	<i>DIRECT in Tucson</i>
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